



**NOTICE OF ANNUAL GENERAL MEMBERSHIP MEETING
NORDIC CHAMBER OF COMMERCE OF THE PHILIPPINES
(NORDCHAM PHILIPPINES)**

**TO: Diamond Business Partners
Platinum Business Partners
Gold Business Partners
Individual Business Partners
Honorary Business Partners**

Please be informed that the **Annual General Membership Meeting of the Nordic Chamber of Commerce of the Philippines, Inc.** will be held on **Monday, February 1, 2021** from **4:00 PM to 6:00 PM** online via the Zoom platform.

The agenda of the meeting is as follows:

- I. Call to Order
- II. Certification of Notice and Determination of Quorum
- III. Approval of Minutes of the Previous Meeting
- IV. President's Report
- V. Treasurer's Report (Annual Report and Financial Statements)
- VI. Election of Directors
- VII. Consideration of other business as may properly come before the meeting
- VIII. Adjournment

The quorum for the election of the members of the Board of Directors shall consist of a majority of the members entitled to vote (corporate business partners). All Corporate Business Partners of the Chamber shall have the right to be present, through their nominated representatives, at the Annual Meeting of Members, and to vote at said meeting. Each of such member shall be entitled to one (1) vote.

Nomination for election to the Board of Directors, duly signed by a proposer and a seconder, shall be submitted in writing to the Secretariat, at least seven (7) business days prior to the date of the meeting for the election of directors¹ or on or before **January 21, 2020**. Please note that only Corporate Business Partners, through their nominated representatives, shall be entitled to be voted as director. For nominations, please accomplish the nomination form attached hereto.



Should your nominated representative be unable to attend the meeting in person, but would like to be represented thereat, please accomplish the proxy form attached hereto and submit the same to NordCham Philippines no later than January 29, 2020.

On the day of the meeting, you are encouraged to be online by 3:50 PM as the meeting will start at exactly 4:00 PM.

Any proposed additions to the agenda must be submitted in writing to NordCham Executive Director Jesper Svenningsen at js@nordcham.com.ph no later than Thursday, January 21, 2021.

A handwritten signature in black ink, appearing to read "Marie Antoniette Mariano", with a long horizontal flourish extending to the right.

Marie Antoniette Mariano
Concurrent-Corporate Secretary