



**NOTICE OF ANNUAL GENERAL MEMBERSHIP MEETING
NORDIC CHAMBER OF COMMERCE OF THE PHILIPPINES
(NORDCHAM PHILIPPINES)**

**TO: Diamond Business Partners
Platinum Business Partners
Gold Business Partners
Individual Business Partners
Honorary Business Partners**

Please be informed that the **Annual General Membership Meeting of the Nordic Chamber of Commerce of the Philippines, Inc.** will be held on **Tuesday, January 30, 2024** from **4:00 PM to 5:30 PM** at **Makati Diamond Residences**.

The agenda of the meeting is as follows:

- I. Call to Order
- II. Certification of a Quorum
- III. Proof of Service of Notice of Meeting
- IV. Approval of Minutes of Previous Meeting
- V. Report of the President
- VI. Report of the Treasurer (Annual Reports and Financial Statements)
- VII. Ratification of Acts of the Board of Directors
- VIII. Election of Directors
- IX. Transaction of Other Business Mentioned in the Notice
- X. Adjournment

The quorum for the election of the members of the Board of Directors shall consist of a majority of the members entitled to vote (corporate business partners). All Corporate Business Partners of the Chamber shall have the right to be present, through their nominated representatives, at the Annual Meeting of Members, and to vote at said meeting. Each of such member shall be entitled to one (1) vote.

Nomination for election to the Board of Directors, duly signed by a proposer and a seconder, shall be submitted in writing to the Secretariat, at least seven (7) business days prior to the date of the meeting for the election of directors¹ or on or before **January 19, 2024**. Please note that only Corporate Business Partners, through their nominated representatives, shall be entitled to be voted as director. For nominations, please accomplish the nomination form attached hereto.

Should your official company representative be unable to attend the meeting in person, but would like to be represented thereat, please accomplish the proxy form attached hereto and submit the same to NordCham Philippines no later than **January 25, 2024**.

On the day of the meeting, you are encouraged to be at the venue by 3:30 PM as the meeting will start at exactly 4:00 PM.

Any proposed additions to the agenda must be submitted in writing to NordCham Executive Director Jesper Svenningsen at js@nordcham.com.ph no later than **Monday, January 8, 2024**.


Marie Antoniette Mariano
Corporate Secretary